

# enskills

learning & development

*enskills identifies the missing pieces in your training needs and provides viable, cost-effective training solutions.*

**enskills** training solutions help increase productivity and empowerment in individuals and provide management with people strategies to increase profitability in the organisation. Learning modules are creative and innovative and provide the framework for transforming the workplace and increasing organisational effectiveness.

## Target your training

Programmes are designed to meet your organisation's specific requirements. You can fill your training gaps by choosing a programme from an extensive list of modules or alternatively, **enskills** can help you create a comprehensive package of tailored training modules to ensure a seamless fit with your organisation's training needs and culture

## Make your investment count!

Why throw away valuable training dollars?

**enskills** can assist you in finding the right training solutions to support your key business goals and objectives. By identifying the missing pieces, we can make sure your training investment is on the mark!

## Communication & interpersonal skills

The key to cooperative business relationships – essential for any organisation today. Give your people a head start by enhancing their communication skills with a specially designed training programme and ensure consistency in communication across your organisation.

## Leadership & management skills

Cohesive management leads to organisational effectiveness. Choose from our range of leadership & management training programmes to ensure your management practices support your organisation's goals.

## Training modules available

- Conflict Resolution
- Communication Skills
- Assertiveness Techniques
- Presentation Skills
- Time Management
- Making Mentoring Meaningful
- Performance Management
- Business Writing
- Management Plus!
- Dealing with Difficult People and Sensitive Situations
- Effective Telephone Techniques.
- Dealing with Stress
- Writing for the Media.
- Work/Life Balance.
- Self-Esteem and the Workplace
- Writing Effective Reports and Persuasive Proposals
- Values in the Workplace

**Or pick them apart and put your own pieces together!**

enhancing skills... to meet organisational goals

Consulting services are also available in the following areas:

- ✦ Change analysis and implementation
- ✦ Branded communication styles
- ✦ Training needs analysis
- ✦ Workshop design and presentation
- ✦ Communication skills/team building
- ✦ Negotiation/Mediation
- ✦ Coaching/Counselling
- ✦ Mentoring program development
- ✦ Values alignment

## Testimonials

It has been a pleasure dealing with **enskills**. Their professionalism and energy made bringing training needs up to date easy and stress-free.

**SD, Director, Liffey Linguistics, Dublin, Ireland**

Many thanks for your timely presentation on Work Life Balance which you delivered at the Inspiring Women Conference. Your message resonated with me in its warmth, connection, importance, clarity of vision regarding the issues women face, and good sense made articulate

**ID, Communication and Image Specialist**

Linda is a highly informed and energetic facilitator who delivers training programs that are both insightful and enjoyable.

**GS, Associate Director Organisational Development, RESIMAC**

This has been an excellent course. I have learnt many new skills which I hope will enable me to deal with issues I have in the branch.

**KJ, Health Insurance Commission**

## Clients

- ✦ Commonwealth Bank of Australia
- ✦ Health Insurance Commission
- ✦ RESIMAC
- ✦ Royal Prince Alfred Hospital
- ✦ Australian Institute of Management
- ✦ APM Marketing Institute
- ✦ University of Sydney
- ✦ Business Catalyst International

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“viable cost-effective  
training solutions.”



**enskills'** Director, Linda Chander, BA Grad Dip Ed., brings to her clients expertise gained from over 25 years in Journalism, Teaching and Corporate Training, in the UK, Ireland and in Australia. Her extensive experience, proven track record and partnership approach to defining and delivering training needs ensure a cost-effective, perfectly tailored solution for each client.